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Study and Examination Regulations for Master's Programmes at the University of Education Schwäbisch Gmünd

dated 25 June 2009 *

In accordance with section 19 subsection 1 sentence 1 number 9 of the act on the higher education institutions in the Land of Baden-Württemberg (LHG), the University of Education Schwäbisch Gmünd's Senate passed the following Study and Examination Regulations on 06 May 2009 and the module catalogues for the master's programmes and the annexes on 24 June 2009 based on section 8 subsection 5 in conjunction with section 34 subsection 1

* The following amendments are included in this reading version (not an official version):

- 16th Amendment to the Regulations dated 05 November 2025 (Official Notifications no. 17/2025), entered into force on 30 October 2025
- 15th Amendment to the Regulations dated 30 September 2023 (Official Notifications no. 24/2023), entered into force on 08 June 2023
- 14th Amendment to the Regulations dated 08 June 2023 (Official Notifications no. 21/2023), entered into force on 08 June 2023
- 13th Amendment to the Regulations dated 15 November 2023 (Official Notifications no. 12/2023), entered into force on 16 November 2023
- 12th Amendment to the Regulations dated 08 November 2022 (Official Notifications no. 22/2022), all module catalogues became annexes
- 11th Amendment to the Regulations dated 16 February 2022 (Official Notifications no. 2/2022), for students in the degree programme Intercultural Relations and Integration as of 30 September 2022 (Annexes 3 + 4)
- 10th Amendment to the Regulations dated 10 February 2022 (Official Notifications no. 1/2022), for students in the degree programme Early Childhood and Social Pedagogy as of 31 March 2023 (Annexes 7 + 8)
- 9th Amendment to the Regulations dated 17 September 2020 (Official Notifications no. 20/2020), entered into force on 18 September 2020 (module catalogue Nursing Pedagogy dated 01 July 2020)
- 8a Amendment to the Regulations dated 26 February 2020 (Official Notifications no. 3/2020), module catalogue MA Early Childhood and Social Pedagogy, from the Senate dated 29 January 2020
- 8th Amendment to the Regulations dated 29 September 2017 (Official Notifications no. 09/2017), entered into force on 01 October 2017
- 7th Amendment to the Regulations dated 18 May 2017 (Official Notifications no. 04/2017), entered into force on 19 May 2017 (affects item g German Language and Literature Studies...)
- 6th Amendment to the Regulations dated 15 December 2016 (Official Notifications no. 14/2016), entered into force on 02 December 2016 (name change for Early Childhood and Social Pedagogy)
- 5th Amendment to the Regulations dated 28 June 2016 (Official Notifications no. 05/2016), entered into force on 01 October 2016 (Health Promotion and Prevention and Nursing Pedagogy)
- 4th Amendment to the Regulations dated 01 December 2015 (Official Notifications no. 19/2015), entered into force on 01 December 2015 (Early Childhood Pedagogy)
- 3rd Amendment to the Regulations dated 27 June 2013 (Official Notifications no. 9/2013), entered into force on 01 July 2013 (section 10 recognition of previous study periods)
- 2nd Amendment to the Regulations dated 09 August 2011 (Official Notifications no. 14/2011), entered into force on 01 July 2011 (IV. Early Education)
- Amendment to the Regulations dated 20 July 2010 (Official Notifications no. 15/2010), entered into force on 20 July 2010 (Health Promotion)

of the LHG dated 01 January 2005 (legal gazette (GBL.) p. 1). The rector approved these study and examination regulations according to section 24 subsection 1 sentence 3 LHG on 25 June 2009.

A. General section

§ 1 Scope

(1) These study and examination regulations apply to the following master's programmes at the University of Education Schwäbisch Gmünd:

- a) (not filled)
- b) Migration, Diversity and Participation
- c) Health Promotion and Prevention
- d) Early Childhood and Social Pedagogy
- e) Engineering Education
- f) Nursing Pedagogy
- g) German Language and Literature Studies and Culture Diversity/Multilingualism
- h) (not filled)
- i) Educational Management and Leadership in Elementary Education
- j) Education, Migration, and Diversity

I. Study regulations

§ 2 General and specific admission requirements

(1) The general and specific admission requirements are set down in the Statutes for General and Specific Admission Requirements for Master's Programmes.

§ 3 Structure, standard period of study and workload

(1) The standard periods of study for the master's degree programmes are set down in the programme-specific section.

(2) The standard period of study includes practical professional periods during the programme, practical semesters, examination periods and the time for completing the master's thesis.

(3) All sections of the program are divided into modules. In a module, topics in a field are bundled into thematically and chronologically coherent and self-contained units that are allocated credit points (ECTS credits) according to the European Credit Transfer System.

(4) The number of credit points assigned to the modules depends on the required workload for the students. One credit point at the University of Education Schwäbisch Gmünd is the equivalent of an average workload of around 30 hours.

(5) Credit points can only be earned when students pass the module examinations that take place during the semesters, when they pass the master's thesis and, if applicable, when they pass the final oral examination.

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(6) The type, form, number and scope of the required coursework and examinations are to be set such that the time required to complete them corresponds to the number of ECTS credits allocated to the respective components.

(7) The structure, organisation and division of the master's programmes into modules, the number of credits allocated to each module, the total number of credits to be earned in the programme and the study and examination requirements are set out in the programme-specific section.

§ 4 Changes to the courses offered

(1) The sequence and type of courses set out in the programme-specific section can change temporarily if there are compelling reasons for doing so. The change may be decided on only for the ongoing semester or the following semester. When taking such decisions, it must be ensured that students can sit the required examinations within the set deadlines.

(2) If the courses offered in a degree programme are to be changed on a permanent basis, any new course must be assigned to an existing module or combined with at least one other course to form a new module. If a course is no longer offered, then it must be replaced or the existing courses must be modified such that the number of credit points in the affected module does not change.

(3) Changes to the courses offered require the approval of the responsible study commission.

II. Examination regulations

1. General section

§ 5 Purpose of the examination

(1) The degree programme is completed with the master's examination, which consists of the module examinations taken during studies, the master's thesis and, if applicable, a final oral examination.

(2) The master's examination serves to determine whether the candidates have an understanding of the broader picture of the discipline, whether they are able to apply the discipline's methods and findings in an academic context and whether they have acquired the in-depth specialist knowledge and practical skills necessary for transitioning to professional practice or a doctoral programme. More details are set out in the programme-specific section.

§ 6 Academic degree

When the master's examination has been passed, the University of Education Schwäbisch Gmünd confers the academic degree with the classification stated in the programme-specific section and the abbreviation stated there.

§ 7 Examination board

(1) An examination board is to be established for all master's programmes covered by these study and examination regulations; the examination board is responsible for organising the examinations, setting the examination dates and fulfilling other tasks delegated by these study and examination regulations. It is supported in these tasks by the examination office.

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(2) The examination board is made up of at least five members. The members' term of office is four years. They can be reappointed.

(3) The chair of the examination board is elected from among the professors who are members of the examination board.

(4) The director of the examination office and one representative from each of the degree programmes covered by these study and examination regulations are ex officio members of the examination board.

(5) Each faculty suggests another member for the examination board and a deputy from among its professors to the rector of the University of Education Schwäbisch Gmünd for the rector to appoint.

(6) Upon a degree programme director's suggestion, other professors, contracted lecturers (*Lehrbeauftragte*) and teaching staff for specialised tasks (*Lehrkräfte für besondere Aufgaben*) can be invited in an advisory capacity.

(7) The examination board can delegate certain tasks to the chair. If the examination board must take decisions by vote and if there is a tie, the chair casts the deciding vote. The examination board has a quorum if more than half of its members are present.

(8) The chair is responsible for ensuring the study and examination regulations are applied consistently.

(9) The members of the examination board and their deputies are obligated to maintain confidentiality. If they are not public service employees, the chair must oblige them to maintain confidentiality.

§ 8 Examination board's tasks

(1) The examination board decides on the following:

- a) Following up on violations of examination regulations
- b) Passing or failing an examination
- c) Second re-sits of examinations
- d) Determining the overall mark
- e) The validity of examinations

(2) If objections are filed, the examination board submits a statement to the vice rector for academic affairs.

(3) The examination board ensures that the provisions of these study and examination regulations are upheld. It reports regularly to the faculty councils and the study commissions on the development of the degree programmes. It makes suggestions about reforming the study and examination regulations.

(4) The members of the examination board and their deputies have the right to be present when examinations covered by these study and examination regulations are sat.

(5) If the examination board determines that an examination was failed or if the examination office or the examination board take any negative decisions, then the student must be informed of these with a formal notification that includes reasons and information about rights to appeal the decision.

§ 9 Examiners and assistant examiners

(1) The director of the examination office appoints the examiners and assistant examiners.

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(2) Typically only professors and Privatdocents may be appointed as examiners. Academic or scientific staff members can only be appointed as examiners if they have been conferred the right to be an examiner. Only those who have taught independently and on their own responsibility in the degree programme may be appointed as examiners if no compelling reasons require otherwise. The examination board decides on exceptions.

(3) Only those who have at least the qualification to be determined by the examination or an equivalent formal qualification may be appointed as examiners. The examination board decides on cases of doubt on this matter.

(4) For the examiners and assistant examiners, section 7 subsection 9 applies accordingly.

§ 10 Recognition of study periods, coursework and examinations

(1) Coursework and examinations as well as degrees that were completed in degree programmes at other state or state-recognised higher education institutions and vocational academies in Germany or in degree programmes at foreign state or state-recognised higher education institutions or at the University of Education Schwäbisch Gmünd are to be recognised if there is no substantial difference between the competences acquired and the coursework and examinations or degrees that are to be replaced. Substantial differences are differences between two qualifications that are so significant that they would jeopardise the ability of the student to continue their studies. Agreements between the Conference of the Ministers of Education (*Kultusministerkonferenz*, KMK) and the German Rectors' Conference (*Hochschulrektorenkonferenz*, HRK) with other countries on equivalency in higher education (equivalency agreements) and agreements that are part of university partnerships are to be given priority if they are more advantageous for the person requesting recognition.

(2) Recognition is granted upon request. The person requesting recognition must provide the required documentation and information about the work that is to be recognised to the university office responsible for recognition procedures according to subsection 8. This includes at least the module descriptions, competence descriptions, certificates and diplomas as well as the diploma supplement or equivalent documentation.

(3) The burden of proof lies with the university to prove that a request does not fulfil the requirements. If a request for recognition is rejected, the rejection must include reasons and information about rights to appeal. According to subsection 8, the examination office decides on the request. The request is to be submitted within three months of enrolment or after re-registering following a study abroad period. At the latest, recognition must be requested such that a decision can be taken before the start of the work that is to be replaced.

(4) For study periods, coursework and examinations completed at state-recognised remote university courses, cooperative state universities and university of applied sciences as well as at specialised and engineering academies and officer training higher education institutions in the former German Democratic Republic, subsection 1 applies accordingly.

(5) Recognition of study periods, coursework and examinations is to be denied if the student has failed the final attempt at a module examination in a master's degree programme or at the master's examination or if the student has lost their eligibility to take exams or is in the process of an ongoing examination process that could end in one of these results.

(6) When recognising coursework and examinations, as long as the grading systems are comparable then the marks given are to be left as is and used to calculate the module marks

and the overall mark. In consultation with the person responsible for the module, the examination board decides on the recognition of unmarked coursework and examinations. It is permissible to indicate recognised work as such on the degree certificate or transcript of records.

(7) Study periods, coursework and examinations that were completed in the Federal Republic of Germany are recognised ex officio. The student must submit the documentation required for recognition. Students who change universities and students who start a degree programme with a different background than is typical for that degree programme must submit a declaration as to whether they have failed a module examination or the master's thesis in a comparable degree programme once, whether they failed the final attempt for such an examination, whether they have lost their eligibility to take examinations or whether they are in an ongoing examination process for such an examination.

(8) The examination office is responsible for recognising study periods, coursework and examinations after the person responsible for the module has determined that they can be recognised according to subsection 1.

§ 10a Recognising knowledge and skills gained outside of a university context

Knowledge and skills that were acquired outside of a university context are to be recognised for credits in a university programme if

1. the requirements for applying to the university were fulfilled at the time the work is to be recognised and
2. the knowledge and skills to be recognised for the university programme are equivalent in terms of content and difficulty to the coursework and examinations that they are to replace. In these cases, the respective module descriptions and the number of ECTS credits that can be acquired are to be included in the review. No standardised comparison should be carried out when determining equivalency; instead, a comprehensive assessment and assessment should be undertaken. Knowledge and skills that were acquired outside of a university context may replace a maximum of 50 percent of the university programme.

2. Examinations and examination process

§ 11 Type, scope and implementation of the master's examination

(1) The master's examination is made up of module examinations that are sat during studies and the master's thesis. In the programme-specific section, a colloquium can be required as a final oral examination.

(2) Module examinations are made up of one or more examination components in an examination subject or in an interdisciplinary examination field. If a module examination is made up of more than one examination component, then the average mark for all examination components in the module is decisive in determining whether the module examination has been passed. The module examinations and the individual examination components are set down in the programme-specific section, and details are regulated in the module catalogues.

(3) The module examinations are to be carried out during the programme following the respective courses or at the beginning of the subsequent lecture-free period.

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(4) Credit points may not be awarded for parts of a module or proportionally to the total number of credit points for a module. Credit points cannot be earned twice in modules with the same content. These can only be counted once for the selected degree programme.

(5) Admission to a module examination can be made conditional on having successfully passed another module (examination requirement). Details are regulated in the module catalogues.

(6) The type and number of any examination requirements that are to be completed, the module examinations that must be sat as well as the dates on which they are to be sat, and the deadlines that apply to the master's thesis must be announced to the students in a timely manner. This also applies to re-sit examination dates for the module examinations.

(7) All examinations must be able to be completed by the end of the standard period of study.

§ 12 Registering for and admission to module examinations

(1) If prior registration is required for module examinations, then students will be informed of this in a timely manner and in an appropriate format. The person responsible for the module decides on whether registration is necessary in consultation with the lecturers in the module.

(2) Students who are enrolled at the University of Education Schwäbisch Gmünd in the relevant degree programme and who have not lost their eligibility to take examinations in this degree programme and have not failed the final attempt at the master's examination in this degree programme are deemed to be admitted to a module examination.

§ 13 Written module examinations

(1) Possible forms of written module examinations include written examinations (*Klausuren*), term papers, reports, minutes or other forms of written work (for example multiple-choice examinations or portfolios). It is possible to complete group work with sections that can be individually assessed.

(2) The duration of the written examinations (*Klausuren*) is regulated in the module catalogues and should typically be between 60 and 90 minutes for written module examinations.

(3) Written examinations (*Klausuren*) can be carried out in whole or in part as multiple-choice examinations if the examiner so decides. In contrast to other examination types, multiple-choice examinations consist only of selecting one out of several possible answers to the questions posed. The examination consists of students marking the answers they believe to be correct. In particular, the following applies:

a) The examiner is responsible for selecting the examination material, creating the examination, determining how the questions are weighted, determining the answer choices before the examination and determining the number of correct answers after the examination. If the written examination that was carried out in whole or in part as a multiple-choice examination is to be assessed by two examiners, then they are to work together on the aforementioned tasks. If a second assessment is to be done for failed examinations, then this also applied to the aforementioned tasks.

b) Points are assigned for the answers to the questions, sub-questions or blocks of questions according to their difficulty. The assessment standards are to be stated in the task

description. When determining the marks, the percentage of correct answers to the maximum number of achievable points is used.

(4) The process for assessing written module examinations should not take longer than six weeks. Section 16 subsection 5 is not affected by this. Students and the examination office are to be informed of the results of the module examinations without undue delay.

(5) With the exception of written examinations (*Klausuren*), written module examinations are to include a declaration from the students that they independently wrote the work, or for group work that they independently wrote their section, and that they only used the stated sources and aids (see section 25).

(6) Written re-sit examinations are typically to be assessed by at least two examiners. Written examination types are typically assessed by one examiner.

§ 14 Oral module examinations

(1) Possible forms of oral module examinations include oral examination discussions, seminar talks or other forms of oral presentations.

(2) Oral examinations are typically assessed as group or individual examinations by at least two examiners (panel of examiners) or one examiner in the presence of a knowledgeable assistant examiner, all of whom should be lecturers in the corresponding degree programme.

(3) There is no right to be assigned a particular examiner.

(4) The duration of an oral examination sessions is regulated in the module catalogues.

(5) The examination sessions typically take place in German, or in some cases in English; the language is regulated in the module catalogue. Upon the candidate's request, the examination board can permit exceptions to this with the agreement of the responsible examiner.

(6) The primary topics and the result of the oral module examination as well as the name of the examiner(s), the assistant examiner(s), the candidate(s) and the start and end of the examination are to be recorded in the minutes by an examiner or by the assistant examiner. The examinations are assessed according to section 19. The result is to be announced to the student(s) following the module examination.

(7) Students in the same degree programme who want to take the same oral examination at a later examination date can be admitted to listen to the examination upon the candidate's request if the room capacity permits and if there are available places. These students are not permitted to listen to the examiners' discussion about the mark or to the announcement of the result of the examination.

§ 15 Other examinations

In addition to written and oral examinations, other types of examinations are possible (including seminar talks with a written paper, project examinations or practical examinations). Details are regulated in the module catalogues. If most of the examination elements are written, then the examination is carried out according to the provisions of section 13; if most of the examination elements are oral, then the examination is carried out according to the provisions of section 14.

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§ 15a Online examinations

(1) Online examinations are examinations that are carried out using electronic information and communication systems. The examinations can be in text form, oral or practical (at the university or as a remote examination). Online examinations are only permissible if the electronic information and communication systems used are operated by the University of Education Schwäbisch Gmünd or a third party which it has contracted; the use of electronic information and communication systems for online examinations requires the approval of the data protection officer. The use of private end devices during online examinations remains unaffected. For online examinations, the requirements in section 15b are to be met.

(2) When carrying out examinations according to subsection 1, sections 13 to 15 apply accordingly.

(3) If an examination is to be carried out as an online examination, then the students are to be informed of this in a timely manner, typically before they register for the examination, and in an appropriate way. Details on informing students about online examinations with video proctoring are stated in section 15b. Before the examination, students are to be given sufficient opportunities to test out the online examination conditions in regard to technology, equipment and the spatial environment.

§ 15b Carrying out online examinations with video proctoring

(1) Carrying out online examinations with video proctoring is only permissible if the provisions in the following subsections are upheld.

(2) Online examinations in text form with video proctoring are typically carried out by academic staff members of the University of Education Schwäbisch Gmünd; oral and practical online examinations with video proctoring are carried out as video conferences.

(3) If online examinations with video proctoring are carried out, then students are to be informed in an appropriate way about the following:

1. The processing and erasing of their personal data and their rights according to art. 12–21 of the General Data Protection Regulation
2. The technical requirements for the electronic information and communication systems, in particular image and audio transmission and an internet connection so as to ensure sufficient quality for video proctoring or a video conference
3. The organisational requirements for a formally proper examination
4. The deadline for changing registration from participation in an online examination with video proctoring to an alternative on-site examination (typically two weeks before the examination date). This does not affect the provisions on cancelling registration and withdrawing according to the study and examination regulations
5. The voluntary nature of participation in the online examinations with video proctoring that are carried out somewhere other than on the university premises or in test centres, and the possibility of sitting an on-site examination according to subsection 7 on the same date.

The information must be provided before students register for the examination if there are no compelling reasons against doing so.

(4) Before starting an online examination with video proctoring, candidates must show proof of their identity upon request; in particular, this can be done by showing an official photo identification card or a student ID card with a photo. Information that is not necessary for identification (number of the ID card / passport) can be covered.

(5) To prevent cheating, candidates are obligated according to section 32a subsection 5 sentence 2 LHG to activate the camera and microphone functions of the communication devices used for proctoring if this is necessary for the examination format. For online examinations with video proctoring outside of the university, when choosing the examination location and the direction of the camera and microphone, candidates must ensure that images and voices of third parties are not transmitted. No additional monitoring of the room takes place. If candidates request, they may briefly leave their seats. In other regards, video proctoring is to be set up such that the personal rights and privacy of the candidates are not restricted any more than is necessary for legitimate monitoring purposes.

(6) Oral online examinations with video proctoring are typically to be carried out so that the provisions for university members being present at examinations or comparable provisions are upheld. If this is not possible or if the required effort would be unreasonable, then limitations are permissible; the aim should be to ensure appropriate representation of the potential group of participants. In all other cases, guests are not permitted to attend oral online examinations with video proctoring. The primary topics and the result of the oral examination are to be recorded in the minutes, which are to be signed by the examiner(s) and any assistant examiner. The result of the examination is to be announced to the candidate following the oral examination.

(7) If online examinations with video proctoring are carried out somewhere other than on the university premises, then it must be ensured that participation is voluntary. Online examinations in text form are voluntary in particular if students are actively offered an on-site examination on the same date as an alternative (if this is legally permissible). Online examinations in oral or practical form (video conferences) are voluntary in particular if students are actively offered an on-site examination on the same date as an alternative (if this is legally permissible) in which at least one examiner is on site at the university and the second examiner or assistant examiner required according to section 14 subsection 2 joins the examination online.

Examinations are considered to be held on the same date if they are carried out within the same examination period with strict adherence to the principles of equal opportunities. Participation is also voluntary if the online examination with video proctoring is carried out at an examination location outside of the University of Education Schwäbisch Gmünd upon the student's request.

(8) Online examinations with video proctoring are to be documented with minutes written on paper, similar to an on-site examination. The minutes are to include the standard content as well as the fact that the examination was carried out as an oral/written or practical online examination with video proctoring and any disruptions of the image/audio transmission or a discontinuance of the examination due to technical problems. The standard retention periods apply to storing the minutes.

(9) If there are technical problems during online examinations with video proctoring, section 32b LHG applies. If it can be proven that it is not technically possible to transmit the examination task, work on the examination task, transmit the examination or carry out video proctoring at the time of the examination for an online examination with video proctoring, then the examination is to be discontinued at that stage. In this case, the examination is not assessed and the examination attempt is not counted; this does not apply if the candidate intentionally caused the technical disruption according to

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sentence 2 themselves. The decision to discontinue an online examination with video proctoring due to proven technical infeasibility is taken by the responsible examiner according to their best judgment. A new examination date should be planned without undue delay. If the disruption to image or audio transmission for an online examination with video proctoring is proven to be only temporary, then the examination is to be continued after the issue has been fixed. If the technical disruption continues and if the issue cannot be fixed after two attempts, then sentences 2 to 5 apply accordingly. Candidates are obligated to notify the examiner of the technical problem during the examination. After the examination is discontinued, candidates are obligated to explain that they were not responsible for the technical problem. If the examination is discontinued by the candidate without a compelling reason or if the examination is not submitted by the deadline, then the examination is deemed to have been failed and is assessed with the mark “failed” (5.0). If the reason for the technical problem cannot be clearly determined, then candidates can be required to make the next examination attempt as an on-site examination.

(10) Online examinations in text form with video proctoring or as a timed or open-book examination (*Klausur*) count as written examinations under supervision.

(11) At the latest in three years after these provisions have entered into force, an evaluation will be conducted of carrying out online examinations according to the provisions of subsections 1 to 10. In this evaluation, especially the provisions on the voluntary nature of online examinations with video proctoring are to be reviewed. Based on the results, the necessity of continuing, revising or revoking the provisions on online examinations with video proctoring are to be discussed in the Senate Commission responsible for studies and teaching and the Senate is to be presented with a recommended decision.

§ 15c Data processing for online examinations

(1) As part of online examinations, personal data may be processed if this is necessary to properly carry out the examination. This applies in particular to determining the identity of the candidate according to section 15b subsection 4 and video proctoring to stop cheating according to section 15b subsection 5.

(2) Storing the data processed when determining the identity of the candidate is not permissible beyond technically necessary caching. Personal data in the cache are to be deleted without undue delay. Data transmitted by the candidate by email or in another form before the examination must be deleted without undue delay after the examination; this data may not be included in the examination file.

(3) If it is not necessary for transmitting an online examination with video proctoring, then it is not permissible to record the examination or store the video or audio data in any other way; the connection data are to be deleted without undue delay.

(4) For online examinations, learning management systems, examination platforms, video conferencing systems and other technical aids are to be used such that necessary installations on the students’ electronic communication devices are only carried out under the following conditions:

1. The functionality of the electronic communication device is not affected outside of the examination, and during the examination is only limited to the degree necessary to ensure the identity of the candidate and to prevent cheating
2. The information security of the electronic communication device is not compromised at any time
3. The confidentiality of the information on the electronic communication device is not compromised at any time
4. A complete deinstallation is possible after the online examination
- (5) The University of Education Schwäbisch Gmünd must also ensure that the personal data created by carrying out the online examination are processed in line with data protection regulations, in particular with the General Data Protection Regulations. If personal data is transmitted to a country outside of the European Union, in particular the additional requirements found in articles 44 to 50 of the General Data Protection Regulations must be observed.

§ 16 Master's thesis

- (1) The master's thesis completes the academic education. It is intended to demonstrate that the candidate is able to independently work on an academic research question from the selected discipline within a set period of time using scientific methods and that the candidate is able to accurately describe the results.
- (2) Master's theses can also be permitted as group work if the contribution of each individual candidate that is to count as an examination is clearly able to be defined, assessed and graded based on information about sections, page numbers or other objective criteria and if the requirements in subsection 1 are fulfilled. When submitting the request to be admitted to the master's thesis to the examination office, the examination office must also be notified that it is to be done as group work.
- (3) The topic of the master's thesis is issued by a person authorised to be an examiner according to section 9 subsections 2 and 3. By issuing the topic, the person authorised to be an examiner also takes on supervision of the master's thesis. The student is to be given the opportunity to make suggestions for a topic.
- (4) The topic for the master's thesis is issued when the examination office admits the student to the master's examination. The examination board arranges for the topic to be issued in a timely manner. The time the topic is issued, the topic and the supervisor are to be recorded in the student's file. The time period for completing the master's thesis starts when the topic is issued.
- (5) The scope and deadlines for the master's thesis are set out in the programme-specific section. The choice of topic and supervisor should be based on this. The topic can only be returned once and only within the first month after it has been assigned. The candidate is then to be given a new topic within four weeks and is then given the period for working on the thesis that is stated in the programme-specific section. Section 3 subsection 3 applies accordingly.
- (6) Upon the candidate's request, in justified individual cases the examination board can extend the deadline for submitting the master's thesis once by a maximum of one month. The request must be received by the examination board at the latest four weeks before the

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deadline. Subsection 7 remains unaffected by this. For longer-term impairments, section 29 subsection 5 applies.

(7) If the candidate falls ill during the time period for working on the master's thesis, then the time period is interrupted for the duration of the illness. The illness and any resulting impairment in working on the master's thesis is to be proven with a medical certificate; in cases of doubt, a medical certificate from a physician chosen by the examination office can be required.

(8) The master's thesis is to be written in German or English. Upon the candidate's request and after hearing the supervisor, the examination board can permit the master's thesis to be written in another language. If the thesis is written in a language other than German, then a detailed summary in German must be included.

§ 17 Admission to the master's thesis

(1) The request for admission to the master's thesis is to be submitted in writing to the examination office of the University of Education Schwäbisch Gmünd, if applicable by the registration date.

(2) Only those who fulfil all of the following criteria can be admitted to the master's thesis:

1. The student must be admitted in the corresponding master's degree programme
2. By the time of the request, the student must have achieved the necessary number of credit points for the entire programme according to the provisions in the programme-specific section
3. The student may not have lost their eligibility to take examinations in the master's degree programme
4. The master's examination in the master's degree programme cannot have been failed in the final attempt
5. The student may not currently be in an ongoing examination process for a master's thesis in the master's degree programme

(3) The following documents must be included with the request for admission:

1. Proof that the requirements in subsection 2 numbers 1 to 5 are fulfilled

(4) Admission must be rejected if

1. the requirements listed in subsection 2 are not fulfilled;
2. the final attempt at the master's examination was failed;
3. the candidate is in an examination process for a master's thesis in this degree programme; or
4. the documents according to subsection 3 are not complete and the remaining documents are not submitted by a deadline upon request.

(5) The examination office decides on admission. The candidate is to be notified of the decision on admission to the master's thesis in writing within four weeks of submitting the request.

(6) The examination board decides on exceptions to this provision in consultation with the examination board.

§ 18 Submission of the master's thesis and assessment procedure

(1) One printed copy of the master's thesis is to be submitted to the examination office together with a digital version by the deadline. The date and time of submission is to be recorded in the file. If the master's thesis is not submitted by the deadline, it is deemed to

be assessed with “failed” (6.0) unless the candidate is not responsible for missing the deadline. The examination board decides on this if the candidate so requests.

(2) The master’s thesis must include a declaration signed by hand by the candidate with the following wording: “I hereby declare that I independently wrote the work I am submitting, that I used no other sources or aids than those stated and that I have marked all text passages taken word-for-word or paraphrased as such.” The declaration of independent work is also to be submitted for any drawings, sketches or graphic depictions that are included. If the master’s thesis is done as group work, then each marked section according to section 16 subsection 2 is to include this declaration.

(3) In addition, candidates must include a declaration with their master’s thesis that they have not already submitted the work as a master’s thesis or other type of final thesis elsewhere. They must also declare whether they consent to third parties viewing the thesis.

(4) The master’s thesis is typically to be assessed by two examiners according to section 9. One examiner should be the supervisor of the thesis according to section 16 subsection 3. At least one of the examiners must be a professor. The candidate may suggest examiners. There is no right to be assigned a particular examiner. The candidate is to be informed of the examiners’ names at least four weeks before the deadline for submitting the master’s thesis.

(5) The master’s thesis is typically to be assessed within six weeks according to section 21. Each examiner must justify their assessment with a written evaluation. Both examiners must agree on an overall mark. If they cannot come to an agreement, then the examination board decides on the overall mark based on the evaluations from the examiners.

§ 19 Assessing examinations

(1) All module examinations sat during the degree programme and the master’s thesis as well as the final oral examination, if applicable, are marked. The marks are given by the respective examiners.

(2) When assessing examinations, the following marks are to be used:

- very good (1.0 / 1.3) = work that considerably exceeds the average requirements
- good (1.7 / 2.0 / 2.3) = work that exceeds the average requirements
- satisfactory (2.7 / 3.0 / 3.3) = work fulfils the average requirements
- sufficient (3.7 / 4.0) = work that fulfils the requirements despite its deficits
- poor (5) = work that does not fulfil the requirements but shows that the candidate has at least basic knowledge
- failed (6) = work that does not fulfil the requirements and in which basic knowledge is lacking

For a more nuanced assessment of examinations, marks can be raised or lowered by 0.3 points. The marks 0.7, 4.3, 4.7, 5.3 and 5.7 are not to be used.

(3) For examinations that are assessed by more than one examiner, the mark is calculated using the average of the marks given by the examiners according to subsection 2. If a module examination is made up of multiple examination components, then the mark for the module examination is calculated as the average of the marks for the individual examination components, taking the weighting of the individual examination components according to ECTS points into consideration. In these calculations, only the first two decimal places are

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used; all further decimal places are deleted without rounding. For the master's thesis, section 18 subsections 4 and 5 apply.

(4) The overall mark for the master's degree is calculated as the average of the marks for all module examinations, the mark of the master's thesis and, if applicable, the mark of the final oral examination; all of these are weighted according to their credit points. Provisions on any final oral examination are included in the programme-specific section. When calculating the final mark, only the first two decimal places are used; all further decimal places are deleted without rounding.

(5) The overall mark for the master's degree receives the following designations:

- 1.00 to 1.49 is designated "very good"
- 1.50 to 2.49 is designated "good"
- 2.50 to 3.49 is designated "satisfactory"
- 3.50 to 4.00 is designated "passed"

(6) In addition, an ECTS grading table as described in the ECTS Users' Guide as amended is included; the grading table includes the date of the degree certificate and a statistical distribution of the overall marks of the students who passed the master's examination in that degree programme if the necessary data for this are known.

The calculation is typically based on a statistical evaluation of the final marks of the past two years within the reference group. For the first cohort of a degree programme, the statistical distribution of the marks is only shown for that cohort. The basis for the data is shown in the ECTS grading table.

§ 20 Passing and failing examinations

(1) A module examination is passed if it receives the mark 4.0 or better.

Credit points are only awarded for module examinations that have been passed.

(2) The master's examination is passed if all module examinations have been completed and passed, the required number of credit points has been earned and the master's thesis as well as any final oral examination have been assessed with at least the mark "sufficient" (4.0).

(3) If the master's thesis and, if applicable, the final oral examination or a module examination has not been assessed with at least the mark "sufficient" (4.0), then the examination office sends a written notification of this to the candidate that also includes information about whether, to what extent and by what deadline that examination can be repeated.

§ 21 Re-sitting module examinations

(1) Module examinations completed during the course of studies or module examination components that were not assessed with at least the mark "sufficient" (4.0) can be re-sat twice. It is not possible to re-sit passed examinations. Failed attempts at other higher education institutions that fall within the German Basic's Laws area of applicability in the same degree programme are counted.

(2) If a module examination that is made up of module examination components has not been assessed with at least the mark "sufficient" (4.0), then it is permissible to only re-sit the module examination component(s) that were not assessed with the mark "sufficient" (4.0).

(3) The re-sit examinations are to be taken at the latest as part of the examination date in the following semester. If the deadline for carrying out the re-sit examination is missed, then

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the student loses their eligibility to take examinations unless the student is not at fault for missing the deadline.

(4) If the last possible re-sit examination according to section 21 is not assessed with at least the mark “sufficient” (4.0), then the entire master’s examination has been failed at the final attempt.

§ 22 Repeating the master’s thesis and final oral examination

(1) The master’s thesis and any final oral examination can be repeated if they are not assessed with at least the mark “sufficient” (4.0).

(2) It is not possible to repeat the master’s thesis or the final oral examination if they were passed.

(3) The master’s thesis is to be repeated with a new topic. Section 18 subsection 5 applies accordingly; when repeating the master’s thesis, it is only possible to return the topic within the time period stated in section 18 subsection 5 if the student did not return their topic during the first attempt. It is not possible to repeat the master’s thesis a second time (no third attempt). Failed attempts at other higher education institutions that fall within the German Basic’s Laws area of applicability in the same degree programme are counted.

(4) Students are to request a new topic be issued for the master’s thesis within two months of finding out that they failed the first attempt; this request is to be made in writing to the chair of the examination board. If the deadline for requesting a new topic is missed, then the student loses their eligibility to take exams unless the student is not at fault for missing the deadline.

(5) If the second attempt according to section 22 subsection 3 is not assessed with at least the mark “sufficient” (4.0), then the entire master’s examination has been failed at the final attempt.

§ 23 Withdrawing and interrupting examinations

(1) Cancelling registration for an examination can be done without consequences until the registration deadline or until the deadline for withdrawing.

(2) Examinations are deemed to be “failed” (6.0) if the candidate does not appear to an examination date without a compelling reason or if the candidate withdraws from the examination after the examination has started without a compelling reason. The same applies if a written examination is not completed by the set deadline unless the candidate is not responsible for missing the deadline.

(3) If a candidate completes or starts an examination while they were aware of the compelling reason as described in subsection 2, then this reason cannot be used to justify later withdrawing from the examination. Knowledge of the reason is equivalent to negligent ignorance; negligent ignorance exists in particular where, in the case of a health impairment, the matter was not clarified without delay. It is not possible to claim a reason for withdrawing if at least one month has passed after the completion of the examination or the part of the examination for which the reason for withdrawing has been submitted.

(4) The reasons given for withdrawing from or missing the examination must be reported to the examination office in writing without undue delay and supported with credible evidence. If the candidates are ill, they must submit a medical certificate that also includes how their illness prevented them from working on the master’s thesis. In cases of doubt, a medical

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certificate from a physician chosen by the examination office can be required. If the reasons are recognised, a new deadline is set. In this case, any existing examination results are to be counted.

§ 24 Cheating and violations of the regulations

(1) If candidates attempt to influence the results of their examinations by cheating or using aids that are not permitted, then the responsible examiner or the proctor makes a note of this. This also applies if candidates have aids that are not permitted after the tasks have been handed out. Notwithstanding the provisions in sentences 1 and 2, candidates can continue the examination. They are to be given the opportunity to make a statement about the occurrence. The examiner's or proctor's note and the candidate's statement are to be given to the director of University of Education Schwäbisch Gmünd's examination office without undue delay. If the director of the examination office determines that the candidate attempted to cheat, then that examination is deemed "failed" (6.0). This also applies if the attempt to cheat does not become known until after the examination has been submitted.

(2) Incorrect or missing information about sources used (plagiarism) is considered an attempt to cheat if passages that were taken from works of third parties are not marked as citations.

(3) If it is suspected that the candidate has impermissible aids with them, then the candidate is obligated to cooperate to clarify the situation and, if necessary, to hand over the aids. If the candidate refuses to cooperate or to hand over the aids, the procedure described in subsection 1 is to be followed.

(4) If candidates disturb the proper conduct of the examination, the examiner or proctor can exclude them from continuing the examination. A note of the occurrence is to be made in the minutes. The affected candidates are to be given the opportunity to make a statement about the occurrence. The examiner's or proctor's note and the candidate's statement are to be given to the director of the examination office without undue delay. If the director of the examination office determines that the rules were violated according to sentence 1, then that examination is deemed "failed" (6.0).

(5) Within four weeks, the candidate can request that decisions taken according to subsection 4 be reviewed by the examination board. The candidates are to be given the opportunity to make a statement before the decision. In all other regards, section 8 subsection 5 applies.

(6) If someone who is permitted to listen to an examination disturbs the proper conduct of the examination, the examiner or proctor can exclude them from continuing to listen to the oral examination.

§ 25 Diploma, diploma supplement and transcript of records

(1) When the master's examination has been passed, the graduate typically receives a diploma stating they have passed the master's examination within four weeks after their final examination. The diploma includes at least the following information:

- a) Information about the profile of the master's programme
- b) The topic and mark for the master's thesis (mark is given as a numeral with a decimal point and written out)
- c) The average of all marked module examinations (given as a numeral with a decimal point)

- d) If applicable, the mark for the final oral examination (mark is given as a numeral with a decimal point and written out)
 - e) The overall mark for the degree programme (mark is given as a numeral with a decimal point and written out)
 - f) The ECTS mark assigned to the overall mark and the corresponding definition if there is a sufficiently large comparison group available.
- (2) The diploma is to be signed by the director of the examination office and includes the date the final examination was completed. The official seal of the University of Education is used for the diploma.
- (3) Any examinations or examination components that were recognised are to be marked as such on the diploma.
- (4) A diploma supplement and a transcript of records are attached to the master's diploma; they have the same date as the diploma and the official seal of the University is used for them. The transcript of records includes the following information:
- a) The modules and components taken during the programme
 - b) The module marks (given as numerals with decimal points)
 - c) The total number of credit points acquired
 - d) If applicable, any additional coursework

§ 26 Master's certificate

- (1) At the same time as the diploma is issued, the candidate receives the master's certificate with the same date as the diploma. The master's certificate attests that the academic degree has been conferred.
- (2) The master's certificate is to be signed by the director of the examination office and the rector of the University of Education; the official seal of the University is to be used. Deviations from this are set out in the programme-specific section.
- (3) Upon receiving the master's certificate, the graduate acquires the right to carry the degree title conferred in Germany.
- (4) The academic degree cannot be used until the certificate has been handed out.

§ 27 Certification if the master's examination is failed

- (1) Students who fail their final attempt at the master's examination receive written notification of this; the notification is to include information on rights to appeal.
- (2) If the student failed the final attempt at the master's examination, then upon request they are issued a written certification that includes the examinations they have passed and clearly states that the final attempt at the master's examination was failed.

3. Final provisions

§ 28 Invalidity of the master's examination

- (1) If the candidate cheated in an examination and if this only becomes known after the diploma has been handed out, then the examination board can retroactively correct the respective mark and declare the examination to have been "failed" (6.0) in whole or in part.

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(2) If the requirements for being admitted to an examination were not fulfilled without the candidate intending to deceive on this point, and if this only becomes known after the diploma has been handed out, then this deficiency is considered to be remedied by the candidate having passed the examination. If the candidate knew they did not fulfil the requirements for being admitted to the examination and intentionally got admitted despite this, then the examination board can declare the examination to have been “failed” (6.0).

(3) The candidates are to be given the opportunity to make a statement before the decision.

(4) The incorrect diploma is to be collected and, if necessary, a new diploma is to be issued. Together with the incorrect diploma, the diploma supplement, transcript of records and the master’s certificate are also to be collected if the master’s examination has been declared “failed” (6.0) due to cheating. A decision according to subsection 1 and subsection 2 sentence 2 is no longer possible when five years have passed after the date on the diploma.

(5) Revocation of the academic degree is to be carried out based on statutory provisions.

§ 29 Protective provisions

(1) The protective periods in the maternity protection act (*Mutterschutzgesetz*) can be claimed during the examination process. However, they cannot lead to a candidate being excluded from the examination process unless this is mandatory based on the application of other protective regulations.

(2) The parental leave periods are to be considered upon request during the examination process according to the applicable laws on granting parental allowances and parental leave (BEEG). At the latest four weeks before the point in time at which the student wishes to begin parental leave, the student must inform the examination board in writing with the required proof of the time period(s) for which they would like to take parental leave. The examination board must review whether the legal requirements are fulfilled that would trigger a claim to a parental allowance according to the BEEG for employees and informs the student without undue delay of the result and of any new examination deadlines. The period of time for working on the master’s thesis cannot be interrupted by parental leave. The topic is considered not to have been issued. After parental leave has ended, the student is issued a new topic.

(3) Students who live in the same household with a child under the age of 14 for whom they are responsible and for whom they care for largely by themselves have the right to complete individual examinations and the master’s thesis as well as any required final oral examination after the deadlines foreseen for these in the examination regulations.

(4) Students who live in the same household with a person in need of care with whom they are directly related and for whom they can prove that they care for largely by themselves have the right to complete individual examinations and the master’s thesis as well as any required final oral examination after the deadlines foreseen for these in the examination regulations.

(5) Students who are still generally able to study but who are not able to regularly attend courses or complete the required coursework or examinations or complete these in the intended form due to long-term illness or a long-term or permanent physical disability have the right to complete individual examinations and/or the master’s thesis as well as any required final oral examination after the deadlines foreseen for these in the examination regulations or to complete equivalent coursework or examinations in another form.

To exercise these rights, students must submit a request to the examination office. The request must state the time period for which an extension of the deadlines is requested. The request must include proof, in particular medical certificates, which make clear what impairment arises from the illness in relation to working on the master's thesis or preparing for examinations for module examinations during the programme and/or the final oral examination. In cases of doubt, the University can require a medical certificate from a physician it chooses.

The examination board must review whether the legal requirements are fulfilled and informs the student without undue delay of the result and of any new examination deadlines.

(6) This right expires at the end of the semester during which the requirements stated in subsection 3 sentence 1 or subsection 4 sentence 1 or subsection 5 sentence 1 are no longer met. Student are responsible for presenting relevant proof; they are obligated to provide information about changes to their fulfilment of the requirements without undue delay.

(7) Deadlines for re-sit examinations can only be extended by two semesters according to subsections 3, 4 and 5.

(8) Protective periods and extensions of deadlines are granted upon the affected person's request. The director of the examination office decides on the request.

§ 30 Viewing the examination files

After completing the examination process, if the candidate asks to view their examination file, then they are to be granted access within one year and within a reasonable period of time to their written examination papers, the examiners' reports relating to the examinations and the examination minutes. The examination office determines the time and place for viewing the files.

B. Programme-specific section

I. Sections 31 to 33 not filled

II. Migration, Diversity and Participation degree programme

§ 34 Standard period of study, structure and scope of the programme

(1) The standard period of study for the master's programme in Migration, Diversity and Participation is four semesters.

(2) The compulsory and elective modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 3). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 4). The individual module descriptions can be found in the degree programme's module catalogue (Annex 4a).

(3) 120 ECTS points are awarded for successfully completing the programme.

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§ 35 Master's thesis

The topic for the master's thesis cannot be issued until at least 60 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 660 hours (22 ECTS points). The master's thesis must be completed within six months.

§ 36 Master of Arts (MA) degree

In the Migration, Diversity and Participation programme, according to section 6 the academic degree "Master" with the designation "of Arts" and the abbreviation "MA" are conferred.

III. Health Promotion and Prevention degree programme

§ 37 Standard period of study, structure and scope of the programme

- (1) The standard period of study for the master's programme in Health Promotion and Prevention is four semesters.
- (2) The compulsory and elective modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 5). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 6). The individual module descriptions can be found in the degree programme's module catalogue (Annex 6a).
- (3) 120 ECTS points are awarded for successfully completing the programme.

§ 38 Master's thesis

The topic for the master's thesis cannot be issued until at least 60 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 900 hours (30 ECTS points), 120 hours (4 ECTS points) of which are for attending a colloquium. The master's thesis must be completed within six months.

§ 39 Master of Science (MSc) degree

In the Health Promotion and Prevention programme, according to section 6 the academic degree "Master" with the designation "of Science" and the abbreviation "MSc" are conferred.

IV. Early Childhood and Social Pedagogy degree programme

§ 40 Standard period of study, structure and scope of the programme

- (1) The standard period of study for the master's programme in Early Childhood and Social Pedagogy is three semesters.
- (2) The modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 7). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 8). The

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individual module descriptions can be found in the degree programme's module catalogue (Annex 8a).

(3) 90 ECTS points are awarded for successfully completing the programme.

(4) Applicants with a 6-semester bachelor's degree can be admitted on the condition that they earn 30 ECTS points in a bridge module. The details are regulated in the admission regulations for the Early Childhood and Social Pedagogy master's degree programme. The bridge module must have been successfully completed in its entirety at the latest when registering for the master's thesis.

§ 41 Master's thesis

The topic for the master's thesis cannot be issued until at least 45 ECTS points have been earned on the degree programme. Students who were admitted to the degree programme with the condition stated in section 40 subsection 4 can only be admitted to the master's thesis if they have successfully completed 30 ECTS in the bridge module. The scope for working on the master's thesis is 540 hours (18 ECTS points). The master's thesis must be completed within six months.

§ 42 Master of Arts (MA) degree

In the Early Childhood and Social Pedagogy programme, according to section 6 the academic degree "Master" with the designation "of Arts" and the abbreviation "MA" are conferred.

V. Engineering Education degree programme

§ 43 Standard period of study, structure and scope of the programme

(1) The standard period of study for the master's programme in Engineering Education is three semesters.

(2) The modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 9). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 10). The individual module descriptions can be found in the degree programme's module catalogue (Annex 10a).

(3) 90 ECTS points are awarded for successfully completing the programme.

§ 44 Master's thesis

The topic for the master's thesis cannot be issued until at least 40 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 750 hours (25 ECTS points). The master's thesis must be completed within six months. The topic for the master's thesis can be issued either from the professional field of study and the secondary subject of physics or from the subject didactic and professional pedagogy area of studies; its focus can also be interdisciplinary.

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§ 45 Master of Science (MSc) degree

In the Engineering Education programme, according to section 6 the academic degree “Master” with the designation “of Science” and the abbreviation “MSc” are conferred.

V. Nursing Pedagogy degree programme

§ 46 Standard period of study, structure and scope of the programme

- (1) The standard period of study for the master’s programme in Nursing Pedagogy is three semesters.
- (2) The modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 11). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 12). The individual module descriptions can be found in the degree programme’s module catalogue (Annex 12a).
- (3) 90 ECTS points are awarded for successfully completing the programme.

§ 47 Master’s thesis

The topic for the master’s thesis cannot be issued until at least 40 ECTS points have been earned in the degree programme. The scope for working on the master’s thesis is 600 hours (20 ECTS points). The master’s thesis must be completed within six months.

§ 48 Master of Arts (MA) degree

In the Nursing Pedagogy programme, according to section 6 the academic degree “Master” with the designation “of Arts” and the abbreviation “MA” are conferred.

VII. German Language and Literature Studies and Culture Diversity/Multilingualism degree programme

§ 49 Standard period of study, structure and scope of the programme

- (1) The standard period of study for the master’s programme in German Language and Literature Studies and Culture Diversity/Multilingualism is four semesters.
- (2) The compulsory and elective modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 13). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 14). The individual module descriptions can be found in the degree programme’s module catalogue (Annex 14a).
- (3) 120 ECTS points are awarded for successfully completing the programme.

§ 50 Master's thesis

The topic for the master's thesis cannot be issued until at least 60 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 900 hours (30 ECTS points), 60 hours (2 ECTS points) of which are for attending a colloquium. The master's thesis must be completed within six months.

§ 51 Master of Arts (MA) degree

In the German Language and Literature Studies and Culture Diversity/Multilingualism programme, according to section 6 the academic degree "Master" with the designation "of Arts" and the abbreviation "MA" are conferred.

VIII. Sections 52 to 54 not filled

IX. Educational Management and Leadership in Elementary Education degree programme

§ 55 Standard period of study, structure and scope of the programme

(1) The standard period of study for the master's degree in Educational Management and Leadership in Elementary Education is four semesters.

(2) The modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 17). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules can be found in the module table (Annex 18). The individual module descriptions can be found in the degree programme's module catalogue (Annex 18a).

(3) 60 ECTS points are awarded for successfully completing the programme.

§ 56 Master's thesis

The topic for the master's thesis cannot be issued until at least 30 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 360 hours (12 ECTS points). The master's thesis must be completed within six months.

§ 57 Master of Arts (MA) degree

In the Educational Management and Leadership in Elementary Education programme, according to section 6 the academic degree "Master" with the designation "of Arts" and the abbreviation "MA" are conferred.

X. Education, Migration, and Diversity degree programme

§ 58 Standard period of study, structure and scope of the programme

(1) The standard period of study for the master's programme in Education, Migration, and Diversity is four semesters.

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(2) The compulsory and elective modules required to successfully complete the programme and the credit points assigned to the respective modules can be found in the module overview (Annex 19). The scope of courses in terms of credit points and weekly contact hours, the coursework and examinations that take place in the individual modules, and any necessary prerequisites for examinations can be found in the module table (Annex 20). The individual module descriptions can be found in the degree programme's module catalogue (Annex 20a).

(3) 120 ECTS points are awarded for successfully completing the programme.

(4) The Education, Migration, and Diversity master's programme is taught in English. Sections 13, 14 and 15 apply with the change that examinations are to be completed in English.

§ 58a Specific provisions for the Erasmus Mundus Joint Master's Programme Education, Migration, and Diversity

For students in the Erasmus Mundus Joint Master's Programme Education, Migration, and Diversity within the Education, Migration, and Diversity degree programme, the particular conditions agreed on in the Student Contract apply.

§ 59 Master's thesis

The topic for the master's thesis cannot be issued until at least 60 ECTS points have been earned in the degree programme. The scope for working on the master's thesis is 900 hours (30 ECTS points), 120 hours (4 ECTS points) of which are for attending an accompanying colloquium. The master's thesis must be completed within six months. The master's thesis is marked, and the colloquium is assessed with "passed" or "failed". The colloquium is passed when the student has regularly participated in the weekly colloquium events and has given a convincing 15- to 20-minute presentation of their work as well as led a well-founded discussion of the results. If the colloquium is failed, then by way of derogation from section 22, subsection 1, it can be repeated once within the same examination attempt without needing to repeat the master's thesis; if this second attempt at the colloquium is also failed, then section 22, subsection 1 applies.

§ 60 Master of Arts (MA) degree

In the Education, Migration, and Diversity programme, according to section 6 the academic degree "Master" with the designation "of Arts" and the abbreviation "MA" are conferred.

C. Entry into force

§ 61 Entry into force *

These examination and study regulations enter into force on 25 June 2009. They apply for the first time in the winter semester 2009/2010.

Swäbisch Gmünd, 25 June 2009 *

signed by Prof. Dr. Hans-Jürgen Albers
Rector

*Notes on the entry into force:

This provision applies to the entry into force of the original version of the regulations from 25 June 2009.

13th amendment dated 15 November 2023 (for entry into force and application see **Article 2** in the Official Notifications no. 12/2023)

10th + 11th amendment (for transition provisions, see **Article 2** in the Official Notifications nos. 1+2/2022)

7th amendment dated 18 May 2017 (for transition provisions and entry into force see **Article 2** in the Official Notifications no. 04/2017)

6th amendment dated 15 December 2016 (for transition provisions and entry into force see **Article 2** in the Official Notifications no. 14/2016)

5th amendment dated 28 June 2016 (for transition provisions and entry into force see **Article 2** in the Official Notifications no. 05/2016)

2nd amendment dated 9 August 2011 (Official Notifications nos. 13+14/2011), entered into force on 01 July 2011

1st amendment dated 20 July 2010 (Official Notifications no. 15/2010), entered into force on 20 July 2010

Annexes

Annex 1	Not filled
Annex 2	Not filled

Reading version *	SPO MA degree programmes in the version dated 05 November 2025	University of Education Schwäbisch Gmünd Bulletin no. 54/2025 8 4.1.10 Page 27
Annex 2a	Not filled	
Annex 3 programme	Module overview for the Migration, Diversity and Participation degree	
Annex 4 programme	Module table for the Migration, Diversity and Participation degree	
Annex 4a programme	Module catalogue for the Migration, Diversity and Participation degree	
Annex 5	Module overview for the Health Promotion and Prevention degree	
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Annex 7 programme	Module overview for the Early Childhood and Social Pedagogy degree	
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Annex 9	Module overview for the Engineering Education degree programme	
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Annex 13	Module overview for the German Language and Literature Studies and Culture Diversity/Multilingualism degree programme	
Annex 14	Module table for the German Language and Literature Studies and Culture Diversity/Multilingualism degree programme	
Annex 14a	Module catalogue for the German Language and Literature Studies and Culture Diversity/Multilingualism degree programme	
Annex 15	Not filled	
Annex 16	Not filled	
Annex 16a	Not filled	
Annex 17	Module overview for the Educational Management and Leadership in Elementary Education degree programme (Official Notifications no. 12/23)	
Annex 18	Module table for the Educational Management and Leadership in Elementary Education degree programme (Official Notifications no. 12/23)	

Anlage 18a Module catalogue for the Educational Management and Leadership in Elementary Education degree programme (Official Notifications no. 12/23)

Annex 19 Module overview for the Education, Migration, and Diversity degree programme (Official Notifications no. 17/2025)

Annex 20 Module table for the Education, Migration, and Diversity degree programme (Official Notifications no. 17/2025)

Annex 20a Module catalogue for the Education, Migration, and Diversity degree programme (Official Notifications no. 17/2025)